



Division of Pediatric Emergency, Critical Care, Pulmonology & Allergic Disorders
Institute of Child Health, Sir Ganga Ram Hospital
in association with
Pediatrics Respiratory Society Delhi and Indian College of Allergy, Asthma & Immunology (ICAAI)
announces

3rd International CME on Childhood Allergies

(Endorsed by Center of Global health, University of Colorado, Denver, USA)

Abstract Submission Guidelines

1. **Theme** – Allergy/Asthma
2. **Submission mode** – All abstracts must be submitted via email to pace@sgrh.com.
3. **Submission deadline** – Please review the content of your abstract for accuracy, it is the responsibility of the submitting author to ensure accuracy of content. Abstract must be submitted by **December 31st, 2018 at 11:59 PM** Indian Standard Time (IST), in their final form, including the author listing. Absolutely NO abstract changes, including the author additions, name revisions, revised listing order, formatting, spelling or reference changes will be accepted after the final submission.
4. **Previous publication of abstracts** – Only original abstracts will be accepted. Abstracts previously accepted and published by other organizations/societies will NOT be accepted.
5. **Abstract authors** – Abstracts may be submitted by post graduates, faculty members, pediatricians and medical practitioners.
6. **Number of abstracts** – More than one abstract may be submitted by an individual author. However, only one abstract per clinical study/case report will be allowed from any institution or group of investigators.
7. **Abstract presenter** – Once selected, either for oral or poster presentation, presenter has to be either first or second author for the abstract. There is NO age limit for the presenter.
8. **Submission Fee** – There will be NO abstract submission fee, however, **presenter has to register for the allergy CME beforehand**. CME registration receipt/details need to be submitted along with the abstract during the submission of abstract. For CME registration, please visit our website www.pacesgrh.com.

9. Abstract withdrawals and revisions – Withdrawals must be received in writing by 05th January 2019. NO new information or revisions shall be permissible after initial abstract submission. **Please review your submission carefully to be sure about data and listed authors.**

10. Organization of abstract body for a clinical study/trial – Start each section of the abstract with a new paragraph.

e. Aims and Objectives – A brief statement about purpose of study and/or the hypothesis to be tested.

f. Methods – Summarize the predictors and outcome analyzed, as well as the methods used. For abstracts reporting clinical research, a sentence or phrase presenting the most important selection criteria for subjects should be included.

g. Results – Provide a summary of the results including quantitative data, presented in sufficient detail with statistical analysis when possible to support the conclusions.

h. Conclusions – Summarize the impact and significance of the findings.

11. Organization of abstract body for a case report – Start each section of the abstract with a new paragraph.

a. Introduction – Provide a brief introduction to the topic.

b. Case discussion – Summarize the baseline case characteristics, subsequent course and challenges faced during management.

c. Conclusion – Highlight the new message/lesson learnt from the case.

12. Other specifications for abstract submission –

a. Title – Maximum of 15 words are allowed. Capitalize only the first letter of each word of the title.

b. Authors – Maximum of 8 authors for each abstract are allowed. Please mention the author affiliation.

c. Tables and graphs – NOT permitted.

d. Abstract length – A maximum of 250 words are permissible. Use of the words “Aims and Objectives/Introduction, Methods/ Case characteristics, Results and Conclusions” will not count towards 250 words total.

e. Key words – A maximum of 6 relevant keywords are allowed.

f. Abbreviations – The use of standard abbreviations is desirable (i.e. mg, kg, ml). A special or unusual abbreviation should be placed in parentheses after the first appearance of the full word for which it represents.

g. Drug names – Only generic names are permissible.

13. **Submission format – Only WORD files** should be submitted. Documents with Times New Roman, 12 size font, double spaced, justified abstract will be acceptable for further review.
14. **Review** – Abstracts will be graded by reviewers on the following criterias –
- Clinical or basic science significance
 - Methodology
 - Overall submission
15. **Notification to corresponding authors** - Review results will be communicated to all the corresponding authors by 31st January 2019.
16. **Poster/Oral paper presentation guidelines** – These will be informed to selected authors along with review committee decision letter by 31st January 2019.
17. **Further information** – More information available on www.pacesgrh.com. For any further clarification, you may contact Dr Neeraj Gupta at 09871070375 or write to us at pace@sgrh.com.

Important Dates

Last date for Abstract submission	31 st December 2018
Last date for Abstract withdrawal	05 th January 2019
Announcement of selected abstracts	31 st January 2019
Poster/Oral presentation guidelines release	31 st January 2019
Poster presentation	8 th & 9 th March 2019
Oral Paper presentation	10 th March 2019

